

Message Text

UNCLASSIFIED

PAGE 01 STATE 068342
ORIGIN DRC-01

INFO OCT-01 EA-12 ISO-00 /014 R

DRAFTED BY FADRC/RM:WLDAY:DJH
APPROVED BY O/FADRC:WPRICE
FADRC/RM:PMURPHY
O/FADRC:WPARKS

-----023856 171340Z /47

R 162339Z MAR 78
FM SECSTATE WASHDC
TO AMEMBASSY SEOUL

UNCLAS STATE 068342

E.O. 11652: N/A

TAGS: AINF

SUBJECT: RECORDS MANAGEMENT

1. IN ORDER FOR FADRC TO PROVIDE SUPPORT AND ACHIEVE CONTINUITY WITH THE TAGS/TERMS INDEXING SYSTEM IN USE IN FADRC AS WELL AS SEOUL, WE ARE REQUESTING THE POST TO PROVIDE THE FOLLOWING FORMAT ON ALL OUTGOING CABLES THAT ARE BEING ENTERED IN THE ADS IN SEOUL.

2. DRAFTING OFFICERS ARE, UPON ASSIGNING TAGS TO THEIR OUTGOING CABLE, TO REFER TO THE TAGS/TERM MANUAL AND CHOOSE THE TERM THAT BEST DESCRIBES THAT CABLE. THIS TERM IS THEN TO BE ENTERED ON THE SUBJECT LINE OF THE CABLE.

EXAMPLE: TAGS: PINT
SUBJECT; POLITICAL SUMMARIES: THE WEEK ENDING
IN SEOUL.....

3. IN FORMATTING THE CABLE, THE TERM USED SHOULD BE THE UNCLASSIFIED

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FIRST WORD(S) ON THE SUBJECT LINE. IN CASES WHERE MORE THAN ONE TAG IS USED, SELECT THE TAG THAT BEST DESCRIBES THE SUBJECT AND THEN REFER TO THE TAGS/TERM MANUAL FOR THE PROPER TERM. THE TERM(S) USED SHOULD BE THE SAME TERM POST IS USING IN THEIR ADS.

IT IS TO BE SEPARATED BY COLONS, AFTER THE SUBJECT:, AND

BEFORE THE SUBJECT LINE BEGINS. DO NOT PLACE IT ON THE
TAGS LINE.

4. IF FURTHER CLARIFICATION IS NEEDED, DO NOT HESITATE
TO CONTACT FADRC/RM. VANCE

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NNN

Message Attributes

Automatic Decaptioning: X
Capture Date: 01 jan 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 16 mar 1978
Decaption Date: 01 jan 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 jan 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1978STATE068342
Document Source: CORE
Document Unique ID: 00
Drafter: WLDAY:DJH
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Expiration:
Film Number: D780119-0330
Format: TEL
From: STATE
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1978/newtext/t19780358/aaaabwyu.tel
Line Count: 67
Litigation Code IDs:
Litigation Codes:
Litigation History:
Locator: TEXT ON-LINE, ON MICROFILM
Message ID: ded0a1c5-c288-dd11-92da-001cc4696bcc
Office: ORIGIN DRC
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 2
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: n/a
Retention: 0
Review Action: RELEASED, APPROVED
Review Content Flags:
Review Date: 29 mar 2005
Review Event:
Review Exemptions: n/a
Review Media Identifier:
Review Release Date: N/A
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 3300039
Secure: OPEN
Status: NATIVE
Subject: RECORDS MANAGEMENT
TAGS: AINF
To: SEOUL
Type: TE
vdkgvwkey: odb://SAS/SAS.dbo.SAS_Docs/ded0a1c5-c288-dd11-92da-001cc4696bcc
Review Markings:
Sheryl P. Walter
Declassified/Released
US Department of State
EO Systematic Review
20 Mar 2014
Markings: Sheryl P. Walter Declassified/Released US Department of State EO Systematic Review 20 Mar 2014